

# Minutes

**Thursday, November 17 2016, 12 pm EDT**

**Present:** Martha Anderson (MA), Mike Crowe (MC), Marie-France Gauthier (MFG), Gordon Griffith (GG), Douw Steyn (DS), Wayne Richardson (WR), Ron Bianchi (RB), Nadja Steiner(NS).

**Regrets:** Fiona Robertson (FR), Bob Sica (BSi), Martin Taillefer (MT), Adam Monahan (AM), Dave Wartman (DW).

**ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.**

## 1. APPROVAL OF AGENDA

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Motion to adopt the agenda. (Gauthier/Steyn). Carried.

## 2. APPROVAL OF MINUTES

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Council meeting minutes September 22, 2016. Motion to adopt the minutes. (Anderson/Steyn). Carried.

Executive meeting minutes October 17, 2016. Motion to adopt the minutes. (Steyn/Crowe). Carried.

## 3. REPORTS FROM THE CONGRESSES LAC

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### 3.1. TORONTO 2017

RB reported that he held the first LAC meeting a couple of weeks ago and that he will be having a second one next week. The status of the various activities around the preparation of the Congress was discussed. The LAC reviewed the call for session proposals but noticed that we had not received as many as last year. Letters of invitation for the dignitaries have been sent out. John Tory (the Mayor) has requested more information and RB is confident of his attendance at the Congress. There was also a discussion of the 50<sup>th</sup> anniversary of CMOS, the 150<sup>th</sup> of Canada and the planned activities for these two celebrations.

The main issue is to find additional people as 40% of the initial volunteers have backed out resulting in several vacancies to fill. The current leads have been in contact with their counterparts from the previous congress to discuss what went well and what to watch for.

RB and the LAC discussed the generalities of the next Congress and the structure of the days. Jim Young is well underway with the preparation of the Teacher Day.

There was a discussion about the Congress web page and its evolving situation. Bob Morris will be working with Rick Fleetwood and Farida Dehghan to populate the CMOS web site/Congress page and will be given access to the Facebook page and the Twitter account created by RB.

The hotel has a person assigned to the Congress preparation but that person is very busy.

Video and facilities issues are being looked at. GG reminded RB that most hotels have affiliations with companies that offer such services and that if the company he selects is not affiliated with the hotel, he may end up paying a surcharge.

RB stressed the need for maintaining and updating the document on how to prepare for and run a Congress, the orientation guide. GG indicated that he is responsible for maintaining the orientation document and welcomes RB's input.

MA indicated that if CMOS did not get enough responses from the call for sessions, the call could be extended. MA also asked about the use of the Canada 150 logo. RB indicated that he got permission from Heritage Canada to use it on all Congress material if desired. He added that Heritage Canada is offering funding to help celebrate Canada's 150<sup>th</sup> anniversary and suggested that it could be an opportunity to seek funding for the 50<sup>th</sup> anniversary of CMOS. MA also asked about the coordination of the 50<sup>th</sup> sponsorship with the Congress sponsorship.

**New A.I. RB to ensure that John McPhee contacts Harinder Ahluwalia to coordinate the distribution of sponsorship letters with respect to the Congress and the 50th Anniversary.**

### **3.2. HALIFAX 2018**

Not at the meeting. No written report.

## **4. 50<sup>TH</sup> ANNIVERSARY PLANNING**

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### **4.1. 50<sup>TH</sup> ANNIVERSARY BOOK**

Great news! DS indicated that he is confident that we will meet the publisher's deadline of December 5<sup>th</sup> for the submission of the articles.

DS also mentioned that the artist selected by RB to do the Congress poster is great and enquired about the cost of her service. RB indicated that he paid \$1000. DS explained that he has asked her to make several modifications to the image on the poster for the book cover.

DS asked if the Canada 150 logo could be added on the book? RB indicated that we have the right for all kind of looks of the logo and that DS can add the logo he likes. In addition, we may

get funding from the GoC for the book. Heritage Canada is responsible for the 150 anniversary. DS will contact them.

**New A.I. DS to contact Heritage Canada and investigate the possibility of getting funding for the publishing of CMOS 50<sup>th</sup> Anniversary book.**

DS explained that it is difficult to find a title for the book as he wants to include the journal name "A-O" in the title. He proposed to send his title suggestions to the Executive asap. MC asked DS if he has sent the request to David Grimes for the foreword. DS responded that MT was supposed to do that. MA suggested that MC follow up with David Grimes.

**New A.I. MC to follow up with David Grimes to ensure that he reviews the foreword of the Anniversary book.**

#### 4.2. WEBINAR

MA indicated that she had a telecom with Penny Park on the planning of a webinar on the topic of sea level rise. MA will be reaching to AM to ask the Science Committee for names of possible panelists and also someone to oversee the science content created by the Science Media Centre.

#### 4.3. OTHER

MA is waiting for an answer from Pelmorex Media Inc. about having their videographer come to the CMOS Ottawa Christmas lunch to get footage for the January 1<sup>st</sup> segment of our anniversary.

### 5. UPDATE ON BULLETIN (CHANGE IN FORMAT).

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DS indicated that we are still waiting for MT's input before the rest of the council members get the chance to comment on Sarah Knight proposal. MA suggested that we send our input to DS and MT right away and then compile the results. Council agreed.

**New A.I. All Council members to review Sarah Knight's proposal and provide comments to DS and MT.**

DS read MT's suggestion with respect to A.I. E3.2. DS suggested that he ask Sarah Knight to write a paragraph highlighting her experience as a media consultant and that he have a discussion with her on her interest of doing that.

**New A.I. DS to ask Sarah Knight to write a paragraph highlighting her experience as a media consultant and discuss her interest in undertaking that job in addition to her responsibilities as Bulletin Editor and to report to MT, MA and GG.**

## 6. APPROVAL OF NEW COMMITTEE CHAIR ELECT

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### 6.1. WEATHERCASTER ENDORSEMENT COMMITTEE

GG explained that Bruce Ramsay has voiced his interest to become the chair of this committee.

Motion to approve. (Anderson/Gauthier). Carried.

## 7. PUBLISHING AGREEMENT RENEWAL

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GG explained that the publishing agreement with Taylor and Francis is up for renewal and some adjustments need to be made. He added that if we need an external review for legal purposes, he has a firm on standby.

## 8. TOP TEN WEATHER STORIES UPDATE

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MA explained that this year, David Phillips is doing a shorter version of the document. She suggested that we arrange for an interview with David Phillips to present his stories. MA also suggested that since we have a budget surplus, we consider paying our dues to the Media Center. MC indicated that he will be doing an in-depth analysis of the budget in January and will consider this possibility. MA added that we have received royalties from the sale of the Weather Trivia Calendar that David Phillips develops each year that were not accounted for in the budget and that we can use that money to secure our relationship with the Media Center. MFG indicated that she agrees with MA's suggestion.

**New A.I. MC to review the current budget to determine if we can pay our dues to the Media Centre (\$1,200) this year.**

## 9. REVIEW OF CYCLE OF ACTIVITIES FOR NOVEMBER AND DECEMBER

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MA explained that FR described the activities for the months of November and December as a reminder for us.

## 10. COUNCIL COMMITTEE REPORTS

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### 10.1. PRESIDENT

No report.

## 10.2. VICE-PRESIDENT

WR indicated that he has sent Council a detailed report on the Center Chairs' meeting. He reported that Amir Shabbar would like to take on the duties of Center Chair for Toronto and that members of the Toronto center have to vote on this proposal.

**New A.I. WR to contact the acting chair of the Toronto center to set up a vote via email on the acceptance of Amir Shabbar as new Center Chair.**

WR also reported that Jim Abraham has agreed to find someone from the oceanographic private sector in Atlantic Canada to fill the Councilor-at-large vacancy.

## 10.3. TREASURER

See written report.

## 10.4. RECORDING SECRETARY

See written report.

## 10.5. CORRESPONDING SECRETARY

See written report.

## 10.6. PAST PRESIDENT

See written report.

MA added that the Bylaws are available on the website under the member area.

## 10.7. EXECUTIVE DIRECTOR

See written report.

## 10.8. DIRECTOR OF PUBLICATIONS

See written report.

DS explained that his priority has been the Anniversary book. Sarah Knight is working on contacting the authors to interview them on their articles.

DS added that Sarah Knight frequently receives articles from climate change deniers and continues to refuse to publish them as per our guidelines.

## 10.9. COUNCILORS-AT-LARGE

- BSi

Not at the meeting.

- NS

Nothing to add.

## 10.10. CHAIR OF SCIENCE COMMITTEE

Not at the meeting.

## 11. REVIEW OF OLD ACTION ITEMS

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- E3.1** Ensure coordination of letters related to sponsorship of 50<sup>th</sup> Anniversary events. **MT-Open.**
- E3.2** Discuss media consultation further with MA, GG and RB and then set a meeting with Sarah to discuss her interest to do this. **MT-Open.**
- E3.3** Consult with MA and get back to HA regarding his proposed scope change for the Golden Jubilee Fund. **MT-Closed.**
- E3.4** Follow up with Denis Bourque regarding the call letter for Awards. **GG-Closed.**
- C1.2** Send a message to the New-Brunswick, Halifax and Newfoundland Chairs requesting a volunteer to replace Bill Merryfield as councilor-at-large. **WR-Closed.**
- C1.3** Seek a meeting with Senior Executives at DFO to discuss relations between CMOS and his department including accommodation. Propose dates for upcoming Executive and Council meetings including the date for the Centre Chairs meetings. **MT-Open.**
- C1.4** Contact Amir Shabbar and open discussion on his interest in volunteering for CMOS and becoming Toronto's new Center Chair. **WR-Closed.**
- C1.5** Reflect on how to engage students/public for a citizen sciences contest via videos for the 50<sup>th</sup> Anniversary. **All- Open.**
- C1.7** Promote the free student membership to celebrate the 50<sup>th</sup> Anniversary. **MT-Closed.**  
*This is an activity.*
- E2.4** Review the Bulletin renewal report and provide his feedback to the Executive members to trigger the revision process. **MT – Open.**
- E2.5** Develop the briefing points on the Bulletin renewal proposal before the next Council meeting (September 22). **MT/DS – Open.**
- E1.2** Contact DW to respond to his questions about the role and responsibilities of the LAC and to suggest that he contact William Ward, Chair of the past Fredericton Congress. **GG-Closed.**
- E1.5** Start looking at finding the next VP from the Toronto centre. **MA-Open.**  
*MA will wait for news of RB's discussions with the potential candidates for a new Centre Chair to replace the Interim Chair, before taking any action on seeking Toronto Centre commitment to the 3 year national executive roles.*
- C5.2** Review the travel policy for CMOS. **MT/GG-Open.**
- C5.5** Lead on finding a new Councilor-at-Large for replacement for BM. **MA-Closed.**

*MA will let the VP initiate the topic via the Centre Chairs, and then follow up as necessary.*

**C5.6** Provide ideas to MA for new councilor-at-large. **All-Closed.**

**C3.9** Draft an agreement document between CMOS and CRSS and share it with Council members. **GG-Open.**

**E4.3** Contact Denis Bourque and Bob Kochtubajda to discuss possible options to recognize long term services to CMOS that are not volunteers. **GG-Closed.**

*A suggestion was made to offer "Fellows" or "honorary fellows" to individuals who have served the society in a non-volunteer role instead of creating a new award. Further discussion required.*

This option was discussed during the meeting. Council is agreeable to that option pending that we are not too close to the 5% cap prescribed in the Bylaw.

**New AI. WR to contact the Fellows committee chair (Susan Woodbury) and ask if she is concerned with the 5% cap knowing that Council has an interest in including long term service candidates eligible for that award.**

**E4.16** Update the PSC terms of reference on the CMOS web site. **GG-Closed.**

## 12. OTHER BUSINESS

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MC indicated that he will be attending AMS in January and has offered to assist in the MOU discussion.

DS asked MA if Council approval is required for purchasing 150 copies of the anniversary book. He explained that the institutional price for the book is 105 pounds. The publisher is offering to provide a paperback copy at about 20 pounds in time for the Congress if we purchase 3000 pounds worth of books. DS and MA think that we could sell them at the Congress and also give some as prizes. Motion to approve. (Richardson/Gauthier). Carried.

## 13. UPCOMING MEETINGS

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- Next executive meeting / Prochaine rencontre de l'exécutif : December 15<sup>th</sup>.
- Next council meeting / Prochaine rencontre du conseil : January 19<sup>th</sup>.

## 14. ADJOURNMENT

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Motion to adjourn. (Gauthier). Carried.

## APPENDIX 1

### New Action Items from Council Meeting #2

- C2.1** Ensure that John McPhee contacts Harinder Ahluwalia to coordinate the distribution of sponsorship letters with respect to the Congress and the 50th Anniversary. **RB-Open.**
- C2.2** Contact Heritage Canada and investigate the possibility of getting funding for the publishing of CMOS 50<sup>th</sup> Anniversary book. **DS-Open.**
- C2.3** Follow up with David Grimes to ensure that he reviews the foreword of the Anniversary book. **MC-Open.**
- C2.4** Council members to review Sarah Knight's proposal and provide comments to DS and MT. **All-Open.**
- C2.5** Ask Sarah Knight to write a paragraph highlighting her experience as a media consultant and discuss her interest in undertaking that job in addition to her responsibilities as Bulletin Editor and to report to MT, MA and GG. **DS-Open.**
- C2.6** Review the current budget to determine if we can pay our dues to the Media Centre (\$1,200) this year. **MC-Open.**
- C2.7** Contact the acting chair of the Toronto center to set up a vote via email on the acceptance of Amir Shabbar as new Center Chair. **WR-Open.**
- C2.8** Contact the Fellows committee chair (Susan Woodbury) and ask if she is concerned with the 5% cap knowing that Council has an interest in including long term service candidates eligible for that award. **WR-Open.**



## APPENDIX 2

### Old Action Items

- E3.1** Ensure coordination of letters related to sponsorship of 50<sup>th</sup> Anniversary events. **MT-Open.**
- E3.2** Discuss media consultation further with MA, GG and RB and then set a meeting with Sarah to discuss her interest to do this. **MT-Open.**
- C1.3** Seek a meeting with Senior Executives at DFO to discuss relations between CMOS and his department including accommodation. Propose dates for upcoming Executive and Council meetings including the date for the Centre Chairs meetings. **MT-Open.**
- C1.5** Reflect on how to engage students/public for a citizen sciences contest via videos for the 50<sup>th</sup> Anniversary. **All- Open.**
- E2.4** Review the Bulletin renewal report and provide his feedback to the Executive members to trigger the revision process. **MT – Open.**
- E2.5** Develop the briefing points on the Bulletin renewal proposal before the next Council meeting (September 22). **MT/DS – Open.**
- E1.5** Start looking at finding the next VP from the Toronto centre. **MA-Open.**
- C5.2** Review the travel policy for CMOS. **MT/GG-Open.**
- C3.9** Draft an agreement document between CMOS and CRSS and share it with Council members. **GG-Open.**